

ASKRIGG AND LOW ABBOTSDALE PARISH COUNCIL

**BUDGET MEETING – Thursday 16th February 2017
7.00 p.m. Village Hall, Askrigg**

MINUTES

Present: Cllrs A Kirkbride, B Fawcett, G Kirkbride, J Hodgson, D Madley, M Alderson and Mrs K Lynch (Clerk)

1. Budget Setting Process

The Clerk circulated a document which highlighted the process for setting the Parish Council Budget for the forthcoming year. It was resolved the document should be adopted and a copy put on the Parish website.

2. Standing Orders update

The Clerk circulated a document which included all the standing orders for the Parish Council. It was resolved the document should be adopted and a copy put on the Parish website.

3. Income and Expenditure 2016/17

A spreadsheet which included Parish Council income and expenditure to date was circulated. The Councillors scrutinised the contents and were duly satisfied all was correct.

4. Planned expenditure 2017/18

In line with the budget setting process, the Parish Council reviewed the current income and expenditure and identified what expenditure would be carried over to next year, what had been spent this year but was not required next year and finally what items were included last year that needed accounting for next year. A decision was made to carry over an amount for contingencies.

5. Draft budget for 2017/18

It was agreed to keep the Precept the same as last year set at £3,500. The Clerk tabled a draft budget which was agreed with some minor changes. The budget will be presented at the Parish Meetings to enable the Councillors to consider whether or not any of the budgeted cost require changing.