

**ASKRIGG & LOW ABBOTSDIE PARISH COUNCIL**  
**ANNUAL PARISH MEETING AND PARISH ASSEMBLY**

Wednesday 17<sup>th</sup> May 2023 at 7.30 pm. In the Village Hall

**Parish Assembly Meeting**

The Chairman opened the meeting and welcomed everyone to the meeting.

**Annual Parish Meeting**

1. Apologies for absence – Cllr. A Kirkbride
2. The minutes from the previous Annual Parish Meeting and Parish Assembly held on the 11<sup>th</sup> May 2022 were agreed as a true record.
3. Chairman's review  

Cllr. Fawcett gave a brief overview of how things were going well in the village. Parking is still an ongoing problem throughout the village.
4. Annual Governance Statement 2022/23  

Askrigg and Low Abbotside Parish Council is exempt from external audit for the year 2022/23 as its annual turn-over does not exceed £25,000. The Certificate of Exemption was duly signed and will be sent to PKF Littlejohn LLP.

The internal audit this year was carried out by Mr Brian Weaving and the contents were noted. The Councillors thanked Mr Weaving for all his help.

The Parish Council approved Section 1 Annual Governance Statement 2022/23 for Askrigg and Low Abbotside Parish Council.
5. Accounting Statements 2022/23  

Askrigg and Low Abbotside Parish Council approved Section 2 Accounting Statements 2022/23 and the documents were duly signed.

In accordance with the Accounts & Audit Regulations 2015 and Transparency Code for small authorities, Askrigg & Low Abbotside will publish all documents on their website.
6. Reports  

Low Abbotside

Cllr. Scarr reported the bridge at Skellgill had been repaired. He suggested highways be contacted to ask for a sign be put in place as no through road.

Almhouses – New windows have been installed at a cost of £28,000 Cllr Fawcett reported there was still £50,000 in savings.

Cemetery – The cemetery committee had continued to tidied up the graveyard and cut the grass. The clerk is currently looking to employ a person to do all the grass cutting in the village, including the cemetery.

Low Mill - A report from Asa Gurden suggests Low Mill is doing okay with a number of school bookings being made. A new manager has been appointed.

Village Hall – Renovation work has been carried out and everyone agreed the hall looks much better. Cllr Teesdale said there was still windows to be replaced.

7. Election of Chairman & Vice Chairman

It was proposed and seconded that Cllr Fawcett would remain the Chairman with Cllr Hodgson proposed and seconded as Vice Chairman both for a third term of office. These were proposed and seconded by Cllrs Greta Kirkbride and Dave Teesdale.

8. Election of Committee Members

Cemetery – Cllrs B Fawcett, D Teesdale & D Scarr

Low Mill - Mr Asa Gurden

Village Hall – Cllrs J Hodgson and D Teesdale

Almhouses – Cllr B Fawcett

9. Three members of the public were present but had nothing to report.